

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Nicola Horsey, Assistant Director Community and Regulatory Services
Date:	10 December 2019
Title:	Temporary Closure of all Library Branches for Staff Briefing

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1. The decision:

To temporarily close all Library branches for a staff briefing relevant to the Libraries Public Consultation and future strategy.

Central– the briefing will take place at Winchester Discovery Centre on Thursday 16 January between 09:30-11:30. All central area branches will be closed until midday on this day.

North– the briefing will take place at Basingstoke Discovery Centre on Friday 17 January between 09:30-11:30. All northern area branches will be closed until midday on this day.

West– the briefing will take place at Hythe Library on Tuesday 21 January between 09:30-11:30. All western area branches will be closed until midday on this day.

East– the briefing will take place at Waterlooville Library on Wednesday 22 January between 09:30-11:30. All eastern area branches will be closed until midday on this day.

South– the briefing will take place at Gosport Discovery Centre on Friday 24 January between 09:30-11:30. All southern area branches will be closed until midday on this day.

2. Reason(s) for the decision:

To enable staff engagement and briefing on the consultation period and an opportunity to ask questions. HR colleagues will be present.

3. Other options considered and rejected:

Briefing staff using an alternative method. Visibility and human interaction is the best format for this session.

4. Conflicts of interest:

None.

5. Dispensation granted by the Head of Paid Service:

None.

6. Supporting information:

Customers will be advised that they will not be subject to fines or charges during the day closure. Prior to the closure staff will be sharing information on free, online resources, including e-books and e-audiobooks via BorrowBox along with e-magazines and reference guides in the Digital Library. During the closure, customers can use other branches that remain open in the county. The closure will be publicised in branch, on the website and through social media and all groups and volunteers will be notified before the closure.

Approved by:

Date:

10 December 2019

Nicola Horsey
Assistant Director Community and Regulatory Services

(on behalf of the Director of Culture, Communities and
Business Services)